Goals:

- Improve communications within NLC
- Forum for technical discussions
- Minimize duplication/repetition

Proposal:

- Replace Mon video/SLAC Thurs 1:30 with Thurs 11am/1pm video meeting
  - Mostly technical
- Brief administrative announcements

Suggested topics:

- ETF
- Layout issues - CI, Hi/Lo IRs, surface/deep injector structures (many topics)
- 180 Hz
- CF issues - power, cooling, etc.
- Beam dynamics
- ?? other ideas (send to Nan)